

Responsibilities for Helping Hand Gardeners

Weekly "Individual" Responsibilities for Our Own Plots

PLOT AREA: Frequently harvest and reseed/transplant plots for continual production. Rinse produce, if dirty, before donating to the harvest. Weed plots. Dig weeds, lay cardboard, and mulch plot paths on both sides and at both ends. If your plot is along side a garden border you must also keep that watered and weed free. Turn off your faucet before leaving the garden; check others nearby.

DISPOSING OF MATERIALS: We do not have garbage pickup from the city. Please place your trash in our trash bins located at the arbor and south side of the garden. Place your diseased & invasive weeds (inc. all bind weed, Bermuda grass, & nut grass) in the trash not the compost piles. Chop your compost donations. Take large items to the dumpster.

TOOL/STORAGE AREA: Clean and replace tools and supplies in the tool bin and tool cabinet; make sure lids are placed tightly back on fertilizer/amendment supply containers and trash receptacle.

Weekly "Team" Responsibilities for Common Areas

HARVEST DUTY: Sort, bag, weigh, and record our harvest for the week. Gardeners will be harvesting and/or bringing their produce to the arbor area for donation. A Metrocrest volunteer will pick it up at 10:00 am so have it in the wheelbarrow(s) and at the curb; Total and sign the harvest sheet at the bottom to let us know you were there; Empty the trash barrels (both) in the dumpster; take the recycle bin to the bin near the dumpster; replace both back in their proper positions. Water worm bin. **2 people per week**

ARBOR AREA: This is the common area all around the arbor and the pathway up to the garden, including under and around the bench. Remove all weeds and see that the area is free and clear of all clutter and weeds; spray grass in paving stone area with vinegar. Lightly water the worm bin. Sweep paved area. **1 person every 2 weeks**

COMPOST DUTY: We have two compost areas so there will be two teams working the compost duty each week. Turn and water the compost piles; build new ones as appropriate. There will be an experienced composter available to each team. Even if you are not a composter, you must be part of the compost duty; there will be guidance. **Two Teams of 2 people per week**

REMINDER DETAIL: Call each of the two assigned harvesters for the week to remind them they are on duty for Saturday. If they cannot attend it is their responsibility to find their own substitute. Notify current Garden Leader of any change. **1 person per week**

How We Make it Work: Everyone is assigned a number on the Helping Hands 2009 Work Schedule. Find your number on all your assigned workdays and mark your calendar accordingly. Look carefully as you may be assigned to multiple tasks on a given Saturday.

If you cannot attend, it is your responsibility to find a substitute. Notify the current Garden Leader of any change.

Time Schedule: We want you to be at the garden on Saturday no later than 9:00 a.m. as harvest pickup is at 10:00 a.m. If you are not able to work on your scheduled day you are responsible for finding a substitute and switching a task with them.

Compost Leaders: They (1) determine if a new compost pile will be built based upon available materials and (2) oversee the turning and building to ensure it is done correctly and (3) provide information to those who have not taken the class